

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF MAY 2024, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Robert Uchita, Tony Nunes and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Chad M. Lew, counsel for the District, and Garry Riezebos, of Adair & Evans.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the April 9, 2024 Board of Trustee Special Meeting and and the April 9, 2024 Board of Trustees Meeting.

The minutes of the special board meeting and regular board meeting held on April 9, 2024, were presented to the board in writing and reviewed. Upon a motion made by Robert Uchita, seconded by, Charles Mayer, and unanimously carried, the minutes of the special board meeting and regular board meeting held on April 9, 2024, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7461 - 7487, Payment of Direct Deposit Numbers DD 1714 - DD 1727; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21961, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7461 - 7487, payment of direct deposit numbers DD 1714 - DD 1727, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21961 in the sum of \$218,494.64, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the US Bank checking account, check numbers 7461 - 7487, payment of direct deposit numbers DD 1714 - DD 1727, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21961 in the sum of \$218,494.64, were approved.

Agenda Item No. 4: Discussion, Decision, and Potential Action for GASB 75 Actuarial Valuation.

Michelle advised that the District has the option to do a full actuarial valuation or the roll-forward valuation for the GASB 75 Actuarial Valuation for the next audit. After some discussion, upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the board authorized the General Manager to enter into a contract with Total Compensation Systems, Inc., to do a roll-forward valuation at a cost not to exceed \$1,530.00.

Agenda Item No. 5: Discussion on FY 24/25 Preliminary Budget.

Michelle reviewed the District projected preliminary working budget for fiscal year 2024/2025 with the board. Michelle addressed the questions from the board related to the preliminary working budget.

Agenda Item No. 6: Discussion, Decision and Potential Action to Increase Compensation of General Manager.

After discussion among the board members and based upon the prior performance evaluation of the General Manager, upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the board authorized and approved an annual salary for the General Manager in the sum of \$180,000.00, effective as of April 1, 2024, and directed the General Manager to revise the District salary schedule to reflect that Step 5 for the General Manager is increased to \$180,000.00.

Convene to Closed Session at 2:04 p.m.

Agenda Item No. 7: Conference with Real Property Negotiators, Government Code section 54956.8.

Property: 6575 Dale Fry Road, Tulare, California 93274 (Airport Hangar Lease)
Agency Negotiator: Chad Lew, Michelle Dempsey and Jacob Davis
Negotiating Parties: Tulare Mosquito Abatement District and City of Tulare
Under Negotiation: Price and Terms of Payment of Lease Extension

Reconvene to Open Session at 2:11 p.m.

Nothing to report from Closed Session

Agenda Item No. 8: Manager's Report.

- a. District Activity - Michell reviewed Bulletin #3 with the board and advised that the Wals program has commenced for the season.
- b. FEMA/CalOES Public Assistance Program Update - Michelle provided a brief update on the status to the board.
- c. Aerial Pool Photos for 2024 - Jacob advised the board that the District now received aerial photographs of green pools within the District.

Agenda Item No. 9: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the meeting was adjourned at 2:17 p.m.

SECRETARY