

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE  
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,  
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 11<sup>th</sup> DAY OF APRIL 2023, AT  
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Tony Nunes, and Chuck Mayer. Robert Uchita was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1:** Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2:** Review Minutes of March 14, 2023 Board of Trustee Meeting.

The minutes of the meeting held on March 14, 2023, were presented to the board in writing and reviewed. Upon a motion made by Stan Creelman, seconded by, Craig Smith, and unanimously carried, the minutes of the board meeting held on March 14, 2023, were approved as presented.

**Agenda Item No. 3:** Payment of Check Number 7113 - 7131, Payment of Direct Deposit Numbers DD 1532 - DD 1544; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21946 Transfers of Funds form Tulare County Fund #778 to the District's Union Bank Account #\*\*\*\*\*4408.

The board members reviewed the District's Union Bank checking account, check numbers 7113 - 7131, payment of direct deposit numbers DD 1532 - DD 1544, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21946 in the sum of \$124,881.91, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Charles Mayer, seconded by Craig Smith, and unanimously carried, the Union Bank checking account, check numbers 7113 - 7131, payment of direct deposit numbers DD 1532- DD 1544, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by claim number 21946 in the sum of \$124,881.91, were approved.

**Agenda Item No. 4:** Discussion on SDRMA Insurance Coverage.

Sheri reviewed the District's present coverage with SDRMA with the board. The board directed Sheri to obtain a quote for comprehensive coverage on the application drone while in flight.

**Agenda Item No. 5:** Discussion, Decision and Action for GASB 74/75 Actuarial Valuation.

The board reviewed the contract with Total Compensation Systems, Inc., and upon a motion by Stan Creelman, seconded by Charles Mayer, the board approved the contract for preparation of the GASB

74/75 actuarial services at a cost of \$3,060.00, and authorized the General Manger to execute all documents make payments necessary to ensure the 10% discount.

**Agenda Item No. 6:** Discussion, Decision and Action to Approve Purchase of Trailer.

Michelle provided the board with an updated quote from Fast Pass Trailers, in Visalia, California, for purchase of a flat bed trailer that met the specifications outlined by the board. After some discussion, upon a motion duly made by Stan Creelman, seconded by Tony Nunes, and unanimously carried, the board approved the purchase of the flat bed trailer as presented, at a cost not to exceed \$5,500.00, and authorized the General Manger or Operations Director to execute any and all documents necessary to complete the purchase with Fast Pass Trailers. The board further directed management to inquire and confirm the warranty on said trailer.

**Agenda Item No. 7:** Discussion, Consideration and Action to Approve Purchase of A1 Sprayer.

Michelle reviewed a bid from Azelis for the purchase of an A1 Super Duty With Rotary Atomizer and Hose Reel, Hose and Spray Gun. Michelle and Jacob explained to the board that a second A1 spray rig would be beneficial for the District given the likely flooding that is likely this summer. They also advised that a second A1 spray rig would allow the District to potentially expand the District's WALs program, and also provide some redundancy in the event that the District's current A1 Rig were to experience issues. Upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board approved the purchase of the A1 Super Duty With Rotary Atomizer and Hose Reel, Hose and Spray Gun, at a cost not to exceed \$23,000.00 from Azelis, and authorized the General Manager to execute any and all documents necessary to complete the purchase.

**Agenda Item No. 8:** Drone Program Update.

Jacob provided the board with an update of the District's drone program. He advised that the District received the Leading Edge application drone. Jacob indicated that Leading Edge is working with him on scheduling training in the near future. In the next several months Jacob will be working on obtaining proper licensing to operate and pilot the drone. He will also be working with Leading Edge to achieve proper licensing and permitting for the District to operate the application drone.

**Agenda Item No. 9:** Discussion, Decision and Action to Approve Purchase of a Generator for Drone.

Michelle reviewed with the board the District's need for the purchase of a generator for charging the application drone battery packs while out in the field. The board reviewed several prices for Honda generators. After some discussion, and questions from the board, the board directed Michelle to review and research some additional field charging options and bring the matter back for later consideration.

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Convene to Closed Session at 2:04 p.m.

**Agenda Item No. 10:** Public Employee Performance Evaluation (Government Code section 54957(b)(1))

Title: General Manger

**Agenda Item No. 11:** Conference with Labor Negotiators (Government Code section 54957.6)

Unrepresented Employee: General Manager

Reconvene to Open Session at 2:46 p.m.

**Agenda Item No. 12:** Manager's Report

- a. Workers' Compensation Inspection Report Release - Michelle provided the board with the Workers' Compensation Inspection Report.
- b. Tulare County Ag Commissioner Inspection - Michelle provided the board with the completed inspection report Tulare County Ag Commissioner.
- c. 2023 Safety/Fire Inspection - Michelle provided the board with the Tulare Fire Department Inspection Report.
- d. Aerial Pool Photos for 2023 - Michelle advised the board that the 2023 aerial photos should be available in the next month.

**Agenda Item No. 13:** Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the meeting was adjourned at 2:54 p.m.

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SECRETARY