

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF NOVEMBER 2022,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Robert Uchita and Chuck Mayer. Stan Creelman was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of October 11, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on October 11, 2022, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on October 11, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7020 - 7040, Payment of Direct Deposit Numbers DD 1472 - DD 1483; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21941 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #***4408.**

The board members reviewed the District's Union Bank checking account, check numbers 7020 - 7040, payment of direct deposit numbers DD 1472 - DD 1483, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21941 in the sum of \$162,420.22, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Clark, seconded by Charles Mayer, and unanimously carried, the Union Bank checking account, check numbers 7020 - 7040, payment of direct deposit numbers DD 1472 - DD 1483, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21941 in the sum of \$162,420.22 were approved.

Agenda Item No. 4: Welcome New Board of Trustee Craig Smith.

Michelle introduced Craig Smith as the newest member of the board, and then the rest of the board provided short introductions of themselves to Craig Smith.

Agenda Item No. 5: Reorganization of the Board.

With the resignation of Pat Nunes, a vacancy in the office of Secretary was created and needed to be filled. After some discussion, upon a motion made by Chuck Mayer, seconded by Craig Smith, and unanimously carried, the board elected Stan Creelman to serve as Secretary of the board.

Agenda Item No. 6: Discussion and Decision on Policy Manual Review.

Michelle reviewed with the board the status of the Policy Manual review and advised that a revised Policy Manual for the District would be placed on the agenda for review, consideration and action in the next couple of months.

Agenda Item No. 7: Discussion, Decision and Action to Approve December Special Meeting and Holiday Luncheon.

Michelle discussed with the board the timing of the District's meeting for December 2022, and suggested that the District hold a special meeting on December 16, 2022, to occur just prior to the District's holiday luncheon. The board directed the Michelle to schedule a special meeting for December 2022, at 11:00 a.m., with the District holiday luncheon to follow at noon.

Agenda Item No. 8: District Activity to Date.

Jacob provided an overview of the District's activity to date. He advised that the employees were now working on off-season projects such as repairing and maintaining equipment.

Agenda Item No. 9: Manger's Report

- a. SDRMA - Michelle advised that the District was in receipt of the scholarship funds that were awarded to Sheri Davis.
- b. SDRMA - CIP Credit for no paid claims 2021-2022 - Property/Liability - Michelle provided board with October 18, 2022 correspondence advising that the District received one credit incentive point (CIP) for having no "paid" claims for 2021/2022.
- C. Board of Trustees Update - Michelle updated that board on current terms, and Robert Clark announced that he would not be seeking reappointment to the board upon the end of his term.

Agenda Item No. 10: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Robert Clark, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 2:00 p.m.

SECRETARY