

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF DECEMBER 2020,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Stan Creelman, Pat Nunes, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, Operations Director, Chad M. Lew, counsel for the District, and Garry Riezebos, of Adair & Evans.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of November 10, 2020 Board of Trustee Meeting.

The minutes of the meeting held on November 10, 2020, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on November 10, 2020, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6407 - 6429, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21920 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6407 - 6429, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21920 in the sum of \$165,119.38, which is a transfer from the District's Tulare County Fund #778 to the District's Union Bank Account #*****4408. Upon a motion duly made by Robert Uchita, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 6407 - 6429, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and claim number 21920 in the sum of \$165,119.38, which is a transfer from the District's Tulare County Fund #778 to the District's Union Bank Account #*****4408 were approved.

Agenda Item No. 4: FY 2019/2020 District Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos, of Adair & Evans, reviewed and fielded questions from the board related to the District's audit report for fiscal year 2019/2020. Upon a motion made by Stan Creelman, seconded by Robert Clark, and unanimously carried, the District's Audit Report for fiscal year 2019/2020, prepared by Adair & Evans, was accepted and approved as presented.

Agenda Item No. 5: Discussion and Decision to Implement the Carmine GPS System.

John presented to the board the contract with Carmine GPS System for to the board. There were questions from the board as to the cancellation charges, and the board directed John to consult and follow up with Carmine to clarify the contract language. This matter will be agendized again.

Agenda Item No. 6: Year End Pesticide Use Report.

John reviewed with the board the District's year end pesticide usage report.

Agenda Item No. 7: 2020 Warrant Return Report.

Chad advised the board that the District did not have to utilize the inspection warrant issued, and that a return of warrant is required to be filed. The board directed District counsel and the General Manager to file the Warrant Return with the Tulare County Superior Court.

Agenda Item No. 8: Cooperative Agreement with CDPH.

Michelle reported and advised the board with respect to the District execution of the Cooperative Agreement for 2021 with the California Department of Public Health.

Board Convened to Closed Session at 1:53 p.m.

Agenda Item No. 9: Public Employee Appointment (Government Code section 54957(b)(1))
Title: General Manager

Board Re-Convened to Open Session at 2:17 p.m.

There was no reportable action from Closed Session.

Agenda Item No. 10: Manager's Report.

- a) Cancellation of Annual Holiday Luncheon Letter - John provided the board with a copy of the letter notifying of the cancellation of the holiday luncheon due to Covid-19.
- b) Status of Board Reappointments from Board of Supervisors - Michelle advised that all required information was submitted to the Tulare County Board of Supervisors for the reappointment of all expiring members of the District Board.

Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:19 p.m.

SECRETARY