

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF JUNE 2022, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Uchita, Stan Creelman and Chuck Mayer. Robert Clark and Pat Nunes were absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of May 10, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on May 10, 2022, were presented to the board in writing and reviewed. Upon a motion made by Robert Uchita, seconded by, Charles Mayer, and unanimously carried, the minutes of the board meeting held on May 10, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6862 - 6896, Payment of Direct Deposit Numbers DD 1411 - DD 1423; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21936 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6862 - 6896, payment of direct deposit numbers DD 1411 - DD 1423, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21936 in the sum of \$176,631.47, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 6862 - 6896, payment of direct deposit numbers DD 1411 - DD 1423, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21936 in the sum of \$176,631.47 were approved.

Agenda Item No. 4: ICW Group Worker's Compensation FY 22/23.

Michelle advised the board that the premium cost of the ICW Group Worker's Compensation insurance for fiscal year 2022/2023 was \$25,450.00.

Agenda Item No. 5: Discussion, Consideration and Potential Action to Accept Change #31 to the Tulare Mosquito Abatement District Policy Manual which is an Adjustment to the District's Compensation Plan to be Effective July 1, 2022.

Michelle reviewed with the board the proposed amendments and changes to the District's Compensation Plan, which is change number 31 to the District's Policy Manual. After discussion, consideration and question, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved the changes to the District's Compensation Plan as set forth in Change #31, as presented, effective as of July 1, 2022.

Agenda Item No. 6: Discussion, Consideration and Potential Action to Increase the Salary of the General Manager to an Annual Salary of \$131,985.00, at Step 2, Effective July 1, 2022.

The board noted the positive performance evaluation received by the General Manager, Michelle. Upon a motion duly made by Robert Uchita, seconded by Charles Mayer, and unanimously carried, the board authorized an increase of the annual salary of the General Manager, Michelle Dempsey, to \$131,985.00, at Step 2, effective as of July 1, 2022.

Agenda Item No. 7: Review Planned Budget and Take Action to Send the FY 22/23 Budget to the Tulare County Auditor.

Michelle reviewed with the board her proposed budget for the District for fiscal year 2022/2023. Michelle addressed and answered questions related to the 2022/2023 proposed budget from the board. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved and authorized the District Budget for fiscal year 2022/2023, as presented, and authorized and instructed the General Manager to submit said Budget for fiscal year 2022/2023 to the County of Tulare.

Agenda Item No. 8: Discussion, Consideration and Potential Action on Human Resources Consulting through SCDA.

The board discussed if the District should hire an outside consulting firm to assist with human resources for the District. The board directed the General Manager to do further research as to what consultants may be available to assist the District with human resources and the cost of such services.

Agenda Item No. 9: District Activity to Date.

Jacob provided the board with an update as to the District's activity through June 10, 2022 as it related to the WALs program, treatment of the storm drains, use of aerial photographs to identify green pools, and number of service requested received.

Agenda Item No. 10: Manger's Report

- a. Board of Trustee Chuck Mayer and Pat Nunes Reappointment Updates - Michelle provided an update as to the reappointments of board members Mayer and Nunes.

- b. CSDA General Manager Summit - Michelle advised the board that she would be attending the CSDA General Manager Summit next week in San Diego, California.

Agenda Item No. 11: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 1:52 p.m.

SECRETARY