

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 11th DAY OF SEPTEMBER 2018,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Robert Uchita, and Stan Creelman. Absent from the meeting was Sherry Champagne. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of August 14, 2018, Board of Trustees Meeting.

The minutes of the meeting held on August 14, 2018, were presented to the board in writing and reviewed. Upon a motion made by Robert Clark, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on August 14, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5447 - 5469, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5447 - 5469, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 5447 - 5469, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Approval of Claim # 21902 - 21909 Transfers from Tulare County Fund 778 to District's Union Bank Account # 2740034408.

John advised the board that he erroneously failed to specifically seek approval of the transfer of funds from the District's funds held with Tulare County to the District's Union Bank account, but did indicate that said transfers have been reflected in the monthly financials provided to the board. Upon a motion duly made by Robert Uchita, seconded by, Robert Clark, and unanimously carried, the transfers from Tulare County Fund 778 to the District Union Bank account represented in claim numbers 21902 through 21909 are approved.

Agenda Item No. 5: Review of Districts Conflict of Interest Code.

Counsel for the District reviewed with the board a draft of the Notice of Intention to Amend a Conflict of Interest Code and the draft of the amended Conflict of Interest for the District. Upon a motion duly made by Stan Creelman, seconded by, Robert Clark, and unanimously carried, the board authorized the Board President to execute the Notice of Intention to Amend a Conflict of Interest Code, and further authorized the District's counsel to remit the notice to the Tulare County Board

of Supervisors.

Agenda Item No. 6: Status of Invasive Aedes in the City of Tulare.

Michelle advised the board that the District is still trapping Aedes mosquitos at and near Tulare Union High School and the surrounding neighborhoods. On Saturday, September 8, 2018, the District, in coordination with the Tulare Joint Union High School District, adulticided and treated the Tulare Union High School campus and Tulare fairgrounds.

Agenda Item No. 7: Implementation of Website.

Michelle reported to the board that the District's website is now live at www.tularemosquito.com. Michelle also provided the board with a review of the District's website.

Agenda Item No. 8: Air Conditioning Unit Replacement.

John advised the board that the office air conditioning quit working and it was discovered that the compressor failed. After obtaining three bids for a new air conditioning unit, the District engaged Hancock A/C & Heating replace the air conditioning unit for the sum of \$5,580.00. Upon a motion duly made by Robert Clark, seconded by Stan Creelman, and unanimously carried, the board approved and ratified the purchase an installation of a new air conditioning unit from Hancock A/C & Heating for the sum of \$5,580.00.

Agenda Item No. 9: Tulare County Fair.

John advised that the District is ready and prepared to attend and host an informational booth at the Tulare County Fair. He invited all of the board members to stop by the District's booth if they were at the fair.

Agenda Item No. 10: Manager's Report.

- a) Pat Nunes Reappointment: John advised the board that Pat Nunes was reappointed to the board on July 24, 2018.
- b) Ice Machine: John advised that the ice machine was purchased and installed as previously authorized. He indicated that the ice machine is working well.
- c) TCHHSA Press Release: John reviewed with the board the press release for Tulare County Health and Human Service Agency, dated August 28, 2018, related to the confirmed incidence of West Nile Virus in an individual in Porterville, California.
- d) Tulare County Human Case Recap: John provided an update as to the current status of West Nile Virus infection in Tulare County and also advised the board that California Department of Public Health has reported and confirmed the first two human West Nile Virus deaths of 2018.
- e) Pawnee Update: John advised the board that at this time there does not appear to be any buyer interest in the District's airplane that is currently for sale. John advised he may investigate other avenues to list and market the airplane for sale. Finally, John advised that he is still working on the liability insurance coverage on the airplane.

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Agenda Item No. 11: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the meeting was adjourned at 1:42 p.m.

SECRETARY