

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE
TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE
DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 20th DAY OF
FEBRUARY 2018, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at the time and place above designated were: Charlie Pitigliano, presiding, Pat Nunes, Robert Clark, Robert Uchita, Stan Creelman and Sherry Champagne. Also present at the Board Meeting were John Avila, District Manager, Michelle Dempsey, District Employee, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of January 9, 2018, Board of Trustees Meeting

The minutes of the meeting held on January 9, 2018, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Stan Creelman, and unanimously carried, the minutes of the meeting held on January 9, 2018, were approved as presented.

Agenda Item No. 3: Payment of Check Number 5083 - 5122, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments and Union Bank Charges and Credits.

The board members reviewed the District's Union Bank checking account, check numbers 5083 - 5122, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. Upon a motion duly made by Robert Clark, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 5083 - 5122, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Review of the District's 2017 Annual Operational Report.

John reviewed with the board the 2017 Annual Operational Report and addressed and answered any questions from the board members related to said report.

Agenda Item No. 5: Discussion Concerning the District's Aircraft Expenditures and Options Proceeding Forward.

John reviewed with the board the annual cost of ownership of the District's airplane and also the number of acres sprayed using said aircraft for the past few years. John advised that the Districts use of the airplane has declined over the past several years. John advised the board that it may be time to start discussing if the District wants to continue to ownership of the aircraft, or consider selling the airplane. He explained that the District, if needed, could use a contract sprayer for aerial application in the future, which is how many other districts operate. There was some discussion by the board on the subject, with some concerned that if we see an outbreak of Zika virus or West Nile Virus it may be beneficial for the District to have access and use of its own airplane. The board also directed its counsel to research if the District decided to no longer maintain ownership of the District

aircraft, could it donate the same to another public entity.

Agenda Item No. 6: Discussion on District's Website to Correct Previous Information give to the Board.

Michelle advised the board that she erroneously informed the board that the District was mandated by law to create and maintain a website. She further advised the board that she later learned that the District is not currently mandated to create or maintain a District website. She reiterated staff's position that it is in the best interests of the District to create and maintain a District website which can be used to distribute information, education and promote awareness of the District's services and function. The board was also advised if it decided to continue with the development of a District website, there are legal requirements that must be satisfied. After some discussion, the board directed the District staff to continue with the development, creation and maintenance of a District website in accordance with the prior board action.

Agenda Item No. 7: Report on MVCAC Annual Conference in Monterey January 28th - 31st.

John provided the board with a general review of the topics and issues discussed at the MVCAC annual conference that he attended in Monterey, California.

Agenda Item No. 8: Discussion and Consideration of Proposed Remodel of the District Office.

John advised the board that the City of Tulare reviewed the District's proposed plans outlining changes to the office. The City of Tulare provided the District with written communication stating that it had reviewed the proposed plans and accepts and agrees to the proposed improvements, subject to all required approvals. He further advised the District obtained the necessary building permit, but advised the District would wait until the next off-season to move forward with the actual construction and obtain board approval, prior to actual construction.

Agenda Item No. 9: Board of Supervisor's Reappointment of Stan Creelman to TMAD's Board.

John advised the board that Stan Creelman was reappointed to the District's board for another two year term.

Agenda Item No. 10: Annual Financial Disclosure Statements - Form 700.

John advised the board members that they needed to review and execute their respective annual financial disclosure statements.

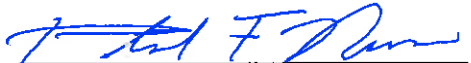
Agenda Item No. 11: Manager's Report.

- a) CP Phelps Letter: John provided the board with a letter from CP Phelps informing of a change in ownership.
- b) Budget Preparation for March: John advised that he has started working on the District next fiscal year budget.
- c) Employee's on-the-job injury/claim: John advised the board that one of the district employees was injured while working on an awning.

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Agenda Item No. 12: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 1:40 p.m.



SECRETARY