

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 10th DAY OF MAY 2022, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Robert Uchita, Pat Nunes, Stan Creelman and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of April 5, 2022 Board of Trustee Special Meeting.

The minutes of the special meeting held on April 5, 2022, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes seconded by, Robert Uchita, and unanimously carried, the minutes, as amended, of the special meeting held on April 5, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6826 - 6861, Payment of Direct Deposit Numbers DD 1395 - DD 1410; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21935 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6826 - 6861, payment of direct deposit numbers DD 1395 - DD 1410, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21935 in the sum of \$155,090.94, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Uchita, seconded by Robert Clark, and unanimously carried, the Union Bank checking account, check numbers 6826 - 6861, payment of direct deposit numbers DD 1395 - DD 1410, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21935 in the sum of \$155,090.94 were approved.

Agenda Item No. 4: Discussion to Adjust the District's Compensation Plan.

Michelle reviewed her proposal for the modification and revision of the District's compensation plan based upon a survey of salary and benefits of other local mosquito abatement Districts. Michelle addressed the questions from the board.

Agenda Item No. 5: Discussion, decision and possible action on accepting Change to the Tulare Mosquito Abatement District Policy Manual which recognizes Juneteenth (Federal Holiday) as a Paid Holiday.

Michelle advised the board that Juneteenth was a Federal holiday. The board upon a motion duly made by Pat Nunes, seconded by Stan Creelman, and unanimously carried, moved that Juneteenth of each year shall be a holiday for the District and authorized the District Manager to amend the Tulare Mosquito Abatement District Policy Manual to reflect that Juneteenth as a paid District holiday.

Agenda Item No. 6: Discussion on Drone Workshop.

Michelle advised that Jacob and some of the District operators attended a drone workshop at Consolidated Mosquito Abatement District on May 3, 2022. Jacob gave an overview of the workshop and answered the questions from the board.

Agenda Item No. 7: Discussion on FY 22/23 Preliminary Budget.

Michelle reviewed with the board her preliminary draft budget for the District for fiscal year 2022/2023. Michelle addressed and answered questions related to the 2022/2023 proposed budget from the board.

Convene to Closed Session at 2:04 p.m.

Agenda Item No. 8: Public Employment pursuant to Government Code section 54957; Personnel Evaluation; Title: General Manager.

Reconvene to Open Session at 2:29 p.m.

Agenda Item No. 9: Manger's Report

- a. Inspection Warrant for 2022 Season Complete - Michelle reported that the District secured an Area Inspection Warrant for the 2022 mosquito season.
- b. Full Staffed for Season - Michelle advised the board that the District was fully staffed for the 2022 mosquito season.
- c. Received Electric Vehicles - Michelle advised that the District was in receipt of the electric vehicles and was awaiting reimbursement of the cost of purchase.

Agenda Item No. 10: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Pat Nunes, seconded by Charles Mayer, and unanimously carried, the meeting was adjourned at 2:35 p.m.

SECRETARY