

**BOARD OF TRUSTEES**

**Pat Nunes**  
City of Tulare  
**Robert Uchita**  
County of Tulare  
**Robert Clark**  
County of Tulare  
**Stan Creelman**  
County of Tulare  
**Charlie Pitigliano**  
County of Tulare  
**Charles Mayer**  
City of Visalia

**TULARE MOSQUITO ABATEMENT DISTRICT**

District Headquarters: Mefford Field - Tulare  
6575 Dale Fry Rd Tulare, CA 93274  
PH (559) 686-6628 FAX (559) 686-2013  
Email: TulareMosquito@gmail.com  
www.tularemosquito.com

**GENERAL MANAGER**  
**Michelle Dempsey**  
**OPERATIONS DIRECTOR**  
**Jacob Davis**



The Tulare Mosquito Abatement District Board of Trustees Meeting will be held on Tuesday, July 12th, 2022 at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare, CA

**AGENDA**

1. **Citizen Comments:** At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However, the Board cannot legally discuss or take action at this meeting on comments received.
2. **Review Minutes of the June 14th, 2022 Board of Trustee Meeting**
3. **Payment of Check Numbers 6897 - 6924**  
**Payment of Direct Deposit Numbers DD 1424- DD 1435**  
**Electronic Fund Transfers (EFTPS) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's Union Bank account. Claim number 21937 Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # \*\*\*\*\*4408.**
4. **Final FY 22/23 Budget submitted to Tulare County**
5. **Discussion on Human Resource information**
6. **District activity to date**
7. **District Transparency Certificate of Excellence Information**
8. **Manager's Report**
  - a. **Valley Air Pollution Grant Received for the Tuatara**
  - b. **US Bank ~ Visa Card ~ Qrt 1 Rebate Check**
9. **Meeting Adjourned**

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14<sup>th</sup> DAY OF JUNE 2022, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Uchita, Stan Creelman and Chuck Mayer. Robert Clark and Pat Nunes were absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Review Minutes of May 10, 2022 Board of Trustee Board Meeting.**

The minutes of the meeting held on May 10, 2022, were presented to the board in writing and reviewed. Upon a motion made by Robert Uchita, seconded by, Charles Mayer, and unanimously carried, the minutes of the board meeting held on May 10, 2022, were approved as presented.

**Agenda Item No. 3: Payment of Check Number 6862 - 6896, Payment of Direct Deposit Numbers DD 1411 - DD 1423; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21936 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #\*\*\*\*\*4408.**

The board members reviewed the District's Union Bank checking account, check numbers 6862 - 6896, payment of direct deposit numbers DD 1411 - DD 1423, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21936 in the sum of \$176,631.47, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 6862 - 6896, payment of direct deposit numbers DD 1411 - DD 1423, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21936 in the sum of \$176,631.47 were approved.

**Agenda Item No. 4: ICW Group Worker's Compensation FY 22/23.**

Michelle advised the board that the premium cost of the ICW Group Worker's Compensation insurance for fiscal year 2022/2023 was \$25,450.00.

**Agenda Item No. 5: Discussion, Consideration and Potential Action to Accept Change #31 to the Tulare Mosquito Abatement District Policy Manual which is an Adjustment to the District's Compensation Plan to be Effective July 1, 2022.**

Michelle reviewed with the board the proposed amendments and changes to the District's Compensation Plan, which is change number 31 to the District's Policy Manual. After discussion, consideration and question, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved the changes to the District's Compensation Plan as set forth in Change #31, as presented, effective as of July 1, 2022.

**Agenda Item No. 6:** Discussion, Consideration and Potential Action to Increase the Salary of the General Manager to an Annual Salary of \$131,985.00, at Step 2, Effective July 1, 2022.

The board noted the positive performance evaluation received by the General Manager, Michelle. Upon a motion duly made by Robert Uchita, seconded by Charles Mayer, and unanimously carried, the board authorized an increase of the annual salary of the General Manager, Michelle Dempsey, to \$131,985.00, at Step 2, effective as of July 1, 2022.

**Agenda Item No. 7:** Review Planned Budget and Take Action to Send the FY 22/23 Budget to the Tulare County Auditor.

Michelle reviewed with the board her proposed budget for the District for fiscal year 2022/2023. Michelle addressed and answered questions related to the 2022/2023 proposed budget from the board. Upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved and authorized the District Budget for fiscal year 2022/2023, as presented, and authorized and instructed the General Manager to submit said Budget for fiscal year 2022/2023 to the County of Tulare.

**Agenda Item No. 8:** Discussion, Consideration and Potential Action on Human Resources Consulting through SCDA.

The board discussed if the District should hire an outside consulting firm to assist with human resources for the District. The board directed the General Manager to do further research as to what consultants may be available to assist the District with human resources and the cost of such services.

**Agenda Item No. 9:** District Activity to Date.

Jacob provided the board with an update as to the District's activity through June 10, 2022 as it related to the WALs program, treatment of the storm drains, use of aerial photographs to identify green pools, and number of service requested received.

**Agenda Item No. 10:** Manger's Report

- a. Board of Trustee Chuck Mayer and Pat Nunes Reappointment Updates - Michelle provided an update as to the reappointments of board members Mayer and Nunes.

- b. CSDA General Manager Summit - Michelle advised the board that she would be attending the CSDA General Manager Summit next week in San Diego, California.

**Agenda Item No. 11: Meeting Adjourned.**

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 1:52 p.m.

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SECRETARY

# Agenda Item #3

## Expenses 6/15/2022

Expenses	6/15/2022	Expenses	Expenses
Union			
Check #'s			
EFTPS			
E Debits			
Full Time Employees			
DD1424	Michelle Dempsey		3,052.05 6001
DD1425	Jacob Davis		2,300.96 6001
DD1426	Jorge Lopez		2,217.31 6001
DD1427	Quirino Valencia		1,921.53 6001
DD1428	Victor Zamora		2,180.11 6001
DD1429	Sheri Davis		2,291.78 6001
Part Time Employees			
6897	John Coleman		1,531.57 6005
6898	Justin Manning		1,424.01 6005
6899	Rene Rodriguez		1,516.21 6005
6900	David Servi		1,537.49 6005
6901	Ryan Stallings		1,426.23 6005
6902	Quirino Valencia III		1,471.39 6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT	1,648.00 6004
6903	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	764.91 6004
6904	Stan Creelman	Board Meeting 06/14/2022	100.00 6008
6905	Charles Mayer	Board Meeting 06/14/2022	100.00 6008
6906	Charlie Pitigliano	Board Meeting 06/14/2022	100.00 6008
6907	Bob Uchita	Board Meeting 06/14/2022	100.00 6008
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth	475.00 6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution	400.00 6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	2,855.48 6011
EFTPS	Union Bank	Federal Inc Tax. Empe,Empr Medicare & SS	6,084.70 6012
6908	TeamBuilders, Inc.	Aerial Surveillance of Swimming Pools	2,650.00 7001
6909	SDRMA	Property/Liability Insurance 2022/23	48,350.35 7010
6910	G.V. Burrows	Vehicle Fuel - 696.6 Gallons	3,832.73 7022
6911	Cline's	New Computer - Sheri	754.24 7036
6912	McCormick, Kabot & Lew	Conference with Michelle	250.00 600.00 7043
		E-mails to and from Michelle re: 2022 Inspection Warrant	50.00
		Board Meeting 6/14/2022	300.00
6913	City of Tulare	Land Rent	774.00 922.32 7062
		Water & Refuse Pickup Service	148.32 7081
E debit	Union Bank	Direct Deposit Fee	10.50 7036
6914	Michelle Dempsey - Revolving Account (Petty Cash)		
	Lowe's	Screws & Wall Mounts	46.02 193.86 7001
	Oscar's Hay & Feed	Vet Spray - Chickens	23.86 7001
	Linde	Argon for Welder	90.00 7001
	Donut Factory	Donuts for Training Day	33.98 7066

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**92,812.71**

**EXPENSES 6/30/2022**

**6001 Transfer Funds from Salaries and Benefits FY 21/22 Budget**  
**7000 Transfer Funds from Services and Supplies FY 21/22 Budget**

85,450.10

77,695.72

163,145.82

**Check #'s**

**EFTPS**

**Expenses**

**E Debits Full Time Employees**

DD1430	Michelle Dempsey		3,052.07	6001
DD1431	Jacob Davis		2,300.96	6001
DD1432	Jorge Lopez		2,217.31	6001
DD1433	Quirino Valencia		1,921.52	6001
DD1434	Victor Zamora		2,180.13	6001
DD1435	Sheri Davis		2,291.79	6001

**Part Time Employees**

6915	John Coleman		1,405.77	6005
6916	Justin Manning		1,305.73	6005
6917	Rene Rodriguez		1,317.53	6005
6918	David Servi		1,411.68	6005
6919	Ryan Stallings		1,299.23	6005
6920	Quirino Valencia III		1,345.41	6005

**EFTPS** CA Emp Dev Dept UI, ETT, SDI & PIT **1,285.77** 6004

**EFTPS** CalPERS (Health) Monthly Health Premium - June 2022 **16,711.85** 6004

**6921** AFLAC (Employee) Employee Additional Health Pre-Tax 300.32 337.92 6004

Employee Additional Life After Tax 37.60 6004

**EFTPS** CalPERS (Employee) Employee Additional 457 Roth **475.00** 6011

**EFTPS** CalPERS (Employee) Employee Additional deferred contribution **400.00** 6011

**EFTPS** CalPERS (Retirement) PERS Retirement contribution Employer & Employees **2,855.48** 6011

**EFTPS** Union Bank Federal Inc Tax. Empe,Empr Medicare & SS **5,836.24** 6012

**6922** Adapco, Inc. Teknar SC ~ Tote #3 **8,696.30** 7001

**6923** G.V. Burrows Invoice #107088 - 701.4 gallons gasoline **4,113.47** 7022

**E debit** Union Bank Charges 5/31/2022 Statement **427.79**

S.C. Edison Monthly electric bill **343.36** 7081

SoCalGas Monthly gas bill **18.93** 7081

Direct Deposit Fee **10.50** 7036

Union Bank - Positive Pay monthly maintenance fees **55.00** 7036

**Expenses**

**U.S.Bank Charges & Credits 6/20/2022 Statement**

**6924** **\$ 7,144.16**

STREAMLINE Monthly Website May **200.00** 7001

YOSEMITE LINEN Employee Uniforms/Laundry - May **1,030.71** 7001

Lowe's	Cat 6 Cable - Blue	38.95	7001
Morris Levin & Son	Single Cut Key (x26)	91.47	7001
Tractor Supply	Chicken Feed & Supplies; Dog Treats	136.41	7001
CARMINE	Monthly Tier for GPS - June	339.83	7001
VERIZON Wireless	Field Phones	60.84	7001
Atlantic Coast Sports	Hats with District Logo	240.00	7001
VERIZON Wireless	Office Phones	81.90	7005
AT&T	Monthly Faxline	10.60	7005
CULLIGAN	5 gallons of purified water (x3)	38.75	7009
Costco	Copy Paper, Repellent, Batteries, Snacks for Board	270.91	7009
C.P. Phelps	Windshield Wash; Tail Lights - 1 Ton #10	285.43	7021
Battery Pro	New Battery Truck #4	143.81	7021
Lowe's	2 Cycle Oil	22.60	7021
NPMA	Membership Dues FY 2022/23	250.00	7027
AMCA	Membership Dues FY 2022/23 - Jacob	155.00	7027
AMCA	Membership Dues FY 2022/23 - Michelle	155.00	7027
CLINES's Bus. Equip.	Copy count - C220 5/4 - 6/3/22	30.00	7036
CLINES's Bus. Equip.	Copy count - C308 5/4 - 6/3/22	70.19	7036
CLINES's Bus. Equip.	IT Service - May	60.00	7036
Microsoft 365	Annual Subscription	99.99	7036
Best Buy	Microsoft Surface Pro Tablets (x2)	1,525.23	7036
Amazon.com	iPad (will be refunded next billing cycle)	388.23	7036
Amazon.com	Mouse, File Folders, Surge Protectors, Cable Sleeves, USB Adapters, Screen Protectors, Keyboards, etc.	816.39	7036
USPS	Priority Mail	26.95	7036
UNWIRED	Monthly Internet 5/22/22-6/21/22	125.97	7036
CalPERS	Educational Forum Registration - Sheri	449.00	7066

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70,333.11

# Agenda Item # 4

**APPROVED BUDGET - SPECIAL DISTRICTS  
FINAL BUDGET FOR FISCAL YEAR 2022-23  
PAGE 1 OF 3**

DISTRICT NAME \_ Tulare Mosquito Abatement District

FUND NO \_\_\_ 778 \_\_\_\_\_

(USE WHOLE DOLLARS ONLY-NO CENTS)

AVAILABLE RESOURCES	2021-2022 Budget/Actual (OPTIONAL)*	2022-2023 Budget
<b>CASH</b>		
1. Cash Balance - July 1, 2022	\$ 7,087,882	7,673,364
Less Cash Reserves: (Specify)		
2. General Reserve	1,123,777	1,010,504
Oil Tank Removal & Replacement	100,000	100,000
3. Asphalt Removal & Replacement	150,000	150,000
OPEB Liability	1,482,604	1,382,590
4. Property/Building Purchase	3,500,000	4,000,000
Emergency Invasive Aedes outbreak	300,000	300,000
Replacement of Vehicles/Tablets/Drone	225,000	200,000
5. Total Beginning Cash Available (Line 1 minus Lines 2 thru 4)	\$ 206,501	530,270

**BUDGETED REVENUES** (See your monthly BA-A203 report for a listing of your revenue accounts)

	ACCOUNT		
6. Property Taxes-Current Secured	4001		1,650,000
7. Property Taxes-Current Unsecured	4006		110,000
8. Property Taxes-Prior Secured	4008		30,000
9. Property Taxes-Prior Unsecured	4009		1,000
10. Supp. Property Taxes-Current Secured	4030		35,000
11. Supp. Property Taxes-Prior	4033		6,000
12. Other Taxes - Assessment	4052		
13. Interest (in PPP)	4801		100,000
14. Use of money and property	4800		
15. Rents and Concessions	4807		
16. Aid From Other Governmental Agencies	5000		
17. St Homeowners Property Tax Relief	5050		
18. St Aid-Supp. Subvention-SD	5052		12,000
19. Charges for Current Services	5400		
20. Charges for Cur Serv-Water & Sewer	5531		
21. Burial Fee	5542		
22. Miscellaneous Revenues	5805		
23. Other Sales-Taxable	5816		
24. Other Revenue	5835		
25. RDA Residuals	4060		82,000
26. RDA Pass Thru	4069		31,000
27. Total Budgeted Revenues (Lines 6 thru 26)	Total \$		2,057,000
28. Total Available Resources (Line 5 plus Line 27)	Total \$		2,587,270

\* Prior year budget/actual is optional as a reference only.



APPROVED BUDGET - SPECIAL DISTRICTS  
**FINAL BUDGET FOR FISCAL YEAR 2022-23**  
 PAGE 2 OF 3

DISTRICT NAME \_ Tulare Mosquito Abatement District

FUND NO \_\_\_\_\_ 778 \_\_\_\_\_

(USE WHOLE DOLLARS ONLY-NO CENTS)  
 2021-2022 Budget/Actual  
 (Optional)\*

2022-2023 Budget

**APPROPRIATIONS**

**BUDGETED EXPENDITURES (See your monthly BA-A103 report for a listing of your expenditure accts.)**

		<u>ACCOUNT</u>	
29.	Salaries and Employee Benefits	6000 **	1,263,300
30.	Regular Salaries	6001	
31.	Overtime	6002	
32.	Benefits (i.e. Health Insurance, life Insurance, Unemployment Insurance)	6004	
33.	Extra Help	6005	
34.	Director's Fees	7012	
35.	Retirement-SD Portion	6011	
36.	Social Security	6012	
37.	Workers' Comp Ins	6015	
38.			
39.			
40.	Total Salaries and Employee Benefits (Lines 29 thru 39)	Total \$	1,263,300
41.	Services and Supplies	7000 **	777,000
42.	Agricultural	7001	
43.	Clothing and Personal Supplies	7004	
44.	Telecommunications (phone bill)	7005	
45.	Cost of Supplies Reissued	7006	
46.	Food	7007	
47.	Household Expense	7009	
48.	Insurance	7010	
49.	Maintenance-Equipment	7021	
50.	Maintenance-Bldg & Improvements	7024	
51.	Memberships	7027	
52.	Office Expense	7036	
53.	Professional and Specialized Expense	7043	
54.	Publications and Legal Notices	7059	
55.	Rent & Leases-Equipment	7061	
56.	Rent & Leases-Bldg & Improvements	7062	
57.	Small Tools and Instruments	7065	
58.	District Special Expense	7066	
59.	Training	7073	
60.	Transportation and Travel	7074	
61.	Utilities	7081	
62.			
63.			
64.			
65.			
66.	Total Services and Supplies (Lines 41 thru 65)	Total \$	777,000

\*\* Special Districts that keep their own books must use account numbers 6000, 7000, etc.; Special Districts whose books are maintained by the Tulare County Auditor use line item account numbers.

**APPROVED BUDGET - SPECIAL DISTRICTS  
FINAL BUDGET FOR FISCAL YEAR 2022-23  
PAGE 3 OF 3**

DISTRICT NAME   Tulare Mosquito Abatement District  

FUND NO   778  

**(USE WHOLE DOLLARS ONLY-NO CENTS)  
2021-2022 Budget/Actual  
(Optional)\***

**APPROPRIATIONS**

**BUDGETED EXPENDITURES**

	<u>ACCOUNT</u>		
67. Other Charges	7400	_____	
68. Contributions to Other Agencies	7407	_____	
69. Repayment-Long Term Debt (Bonds)	7413	_____	2500
70. Interest-Long Term Debt (Bonds)	7415	_____	
71. Repayment-Long Term Debt (Other)	7417	_____	
72. Interest-Long Term Debt (Other)	7418	_____	
73. Taxes and Assessments	7425	_____	
74. Other Charges	7428	_____	45000
75. Total Other Charges (Lines 67 thru 74)	Total \$	_____	47,500

**Fixed Assets (Specify) \*\*\***

76. Land	8000 ***	_____	162000
77. Repurchase of Grave Site	8001	_____	
78. Building and Improvements	8100	_____	
79. Equipment	8300	_____	
80.		_____	
81.		_____	
82.		_____	
83. Total Fixed Assets (Lines 76 thru 83)	Total \$	_____	162,000

**CONTINGENCIES**

84. Appropriation for Contingencies	7432 (1)	_____	337470
85.		_____	
86. Total Contingencies (Lines 84 thru 86)	Total \$	_____	337470

**(1) Recommend 15% of total expenditures.**

87. Total Appropriations (Lines 40,66,75,83, 86)	Total \$	_____	2,587,270
88. Difference Between Resources and Appropriations (Line 28 minus Line 87 should be zero)	\$	_____	0

\*\*\* Special Districts that keep their own books must use account numbers 6000, 7000, 8000. Detail records are kept by the district.

Board Approval Date

Board President Signature

Contact Person

Telephone Number

**Due Date: August 31, 2022**

**Email: [claims@tularecounty.ca.gov](mailto:claims@tularecounty.ca.gov)**

## Agenda Item # 5



### Reminders:

At our 2023 Spring Education Day on Wednesday, March 22, we will provide attendees with updated information on the state of the insurance market. These updates will include the condition of the insurance market and how they may impact the upcoming renewal.

SDRMA provides reimbursement for Loss Prevention expenditures. Members can be reimbursed up to \$1,000 per program year. Please contact us at [accounting@sdrma.org](mailto:accounting@sdrma.org) or 800.537.7790 for pre-approvals or reimbursement requests.

For Property/Liability Program Members, SDRMA provides an Employer "Hotline" for questions related to Employment Law. Best Best & Krieger is providing this service to SDRMA members and is one of the most experienced and largest public agency law firms with eight offices in California. The "Hotline" provides upper-level management access to complimentary Employment Law related legal services on behalf of your agency after initial screening and referral by SDRMA. The goal is to reduce the frequency and severity of employment related claims which will have a direct impact on our pool's claim liabilities and expenses.

For Workers' Compensation Members, please remember to use the complimentary Company Nurse telephone triage service in the event of a workplace injury by calling them direct at 877.518.6711. This free service will help you determine whether the workplace injury is treatable as a first aid injury or a workers' compensation claim at the time of the accident and will assist you with filling out the proper paperwork, etc.

If you have any questions, please contact our office at [memberplus@sdrma.org](mailto:memberplus@sdrma.org) or 800.537.7790.

Sincerely,  
Special District Risk Management Authority

A handwritten signature in blue ink that reads "Laura S. Hill".

Laura S. Gill  
Chief Executive Officer

Attachment: 2022-23 Important Dates to Remember



## **HR OnDemand<sup>®</sup>** **Advice When You Need It Most**

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**California Special  
Districts Association**

**CSDA**

*Districts Stronger Together*

# HR On-Demand a la carte services

We provide services to help you supplement your transactional human resources tasks so that your team can focus on the strategic elements. We work as an extension of your HR team to help build scalability. Our HR consultants have run small and large public sector HR organizations and have the functional expertise that works at any level - Manager, Analyst or Technician.

## Services Include

- Dedicated Senior Level HR Consultant who understands your business
- One-hour free meet-up when you activate your membership
- 12 hours of consulting that you can use at any point during the year
- Discounted rates for additional services, i.e. training, recruiting, testing, etc.
- Access to HR Basics Kit including checklists to ensure compliance and best practice for major HR functions

**Pricing: \$1,950 One Year Membership**

## Policy & Procedures

We will work with you to ensure your HR policies are up to date and you are compliant.

## Recruitment & Retention

Help with two of the biggest HR challenges today - how to attract, engage, and retain talent.

## Coaching & Guidance

Full HR support through phone, email, or chat to coach you through the toughest situations.

## General HR

Get the benefit of having a skilled Human Resources professional at a fraction of the cost of an in-house employee or law firm.

## **DISTRICT ACTIVITY TO DATE**

**7/12/2022**

### **WALS Program**

- Started end of May and will continue through September
- All Mapped areas are on the Website
- Report all spraying to Police before we spray in town
- We are halfway through the WALS program

### **Surveillance**

- **Trapping**
  - **Set**                   **263 traps**
  - **Tested**               **25 samples**
  - **Virus**                 **WNV+ 6 (3 Visalia, 3 Tulare)**  
**SLE + 1 (Tulare)**

### **Service Requests Year to Date**

- 2022:           108
- 2021:           125
- 2020:           259

### **DRONE Program**



122 Live Oaks Blvd  
Casselberry Florida, 32707 U.S.A



# ESTIMATE

# EST-0008230

## Bill To

**Tulare Mosquito Abatement Distict**  
6575 Dale Fry Road  
Tulare  
93274 CA  
United States

Estimate Date : 08 Jul 2022  
Exp Date : 08 Aug 2022  
Sales Advisor : Ron Harris

ITEM & DESCRIPTION	QTY	RATE	AMOUNT
 <b>TTA G200 PRODUCTIVITY+ KIT (USA)</b> SKU : .TTA.G200.PROD+KIT-US TTA G200 (16L/4.22 gal.) SMART SPRAYING DRONE - PRODUCTIVITY+ KIT 1x G200 Everything You Need To Fly, incl. RC and Agri-Assistant App. 4x BATTERIES (\$3596 Value) 1x CHARGER (\$949 Value) 1x SPARE PARTS KIT (\$1397 Value) 1x DRONE PROTECTION PLAN (2 years, \$600 deductible)* (\$2050 Value) 1x TRAINING (in-person or virtual) (\$1000 Value) 1x SHIPPING (lower 48 states or \$350 credit)  PLUS HSE EXCLUSIVE BENEFITS: U.S. Based Drone Experts U.S. Based Technical Support 24/7 Online Support Portal  (Note: this price includes all U.S. import freight and tariffs - there are no further expenses. *U.S. customers only. )	1 each	20,000.00	20,000.00
 <b>G200 FLY ALL DAY KIT UPGRADE</b> SKU : .TTA.G200.FLY-ALL-DAY-UPG *FLY ALL DAY UPGRADE: G200 This kit enhances your PRODUCTIVITY+ drone package and ADDS the following items: +4 Batteries (making a combined 8 total) +1 Advanced Smart Charging Station 10-channel	1 each	3,400.00	3,400.00
 <b>TTA G200 SEED SPREADER</b> SKU : .tta.acc.g200.seed-spreader 1x TTA G200 Seed/Granule Spreader Accessory	1 each	2,000.00	2,000.00
	1 each	2,350.00	2,350.00



SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

## District Transparency Certificate of Excellence

### Purpose

To promote transparency in the operations and governance of special districts to the public/constituents and provide special districts with an opportunity to showcase their efforts in transparency.

### Duration

3 Years

### Application Cost

FREE

**Electronic filing is preferable.**

[info@sdlf.org](mailto:info@sdlf.org)

### District Receives

- Certificate for display (covering 3 years)
- Press release template
- Recognition on the SDLF website
- Letter to legislators within the district's boundaries announcing the achievement
- Recognition in social media, and the CSDA eNews
- Window cling

### Basic Requirements

**Current Ethics Training for All Board Members** (*Government Code Section 53235*)

- Provide names of board members and copies of training certificates along with date completed

**Compliance with the Ralph M. Brown Act** (*Government Code Section 54950 et. al*)

- Provide copy of current policy related to Brown Act compliance
- Provide copy of a current meeting agenda (including opportunity for public comment)

**Adoption of Policy Related to Handling Public Records Act Requests**

- Provide copy of current policy

**Adoption of Reimbursement Policy, if District Provides Any Reimbursement of Actual and Necessary Expenses** (*Government Code Section 53232.2 (b)*)

- Provide copy of current policy

**Annual disclosure of board member or employee reimbursements for individual charges over \$100 for services or products. This information is to be made available for public inspection. "Individual charge" includes, but is not limited to: one meal, lodging for one day, or transportation.** (*Government Code Section 53065.5*)

- Provide copy of the most recent document and how it is accessible.

**Timely Filing of State Controller's Special Districts Financial Transactions Report - Includes Compensation Disclosure.** (*Government Code Section 53891*)

- Provide copy of most recent filing.

*SDLF staff will verify that district is not listed on the State Controller's 'non-compliance list'*

**Conduct Audits As Required By Law** (*Government Code Section 26909 and 12410.6*)

- Provide copy of most recent audit, management letter, and a description of how/where documents were made available to the public

**Other Policies - Have Current Policies Addressing the Following Areas**

*Provide copies of each:*

- Conflict of Interest
- Provide copies of Form 700 cover sheet for board members and general manager
- Code of Ethics/Values/Norms or Board Conduct
- Financial Reserves Policy



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**\*\*Financial Reserves Policy**

## Why the Transparency Certificate is Important

- The public expects transparency - Validate and exhibit your district's commitment to operating in a transparent and ethical manner
- Receive third-party recognition from a statewide non-profit foundation known for promoting good governance and best practices
- Hundreds of special districts across the state have already committed to transparency by earning the SDLF Transparency Certificate of Excellence
- Demonstrate your engagement with the public and create greater awareness of your activities
- Recognition among legislators and key stakeholders in your area
- 'The Price is Right' - There is no cost to participate or receive your recognition...it's FREE!

It is now more important than ever for local governments (including special districts), to be open and accessible to the public. The Special District Leadership Foundation's Transparency will showcase the many steps your district takes to show it is available and transparent to the constituents and customers you serve.



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SHOWCASE YOUR DISTRICT'S COMMITMENT TO TRANSPARENCY

## District Transparency Certificate of Excellence

### Submit Application

Submit this application along with all required documentation to:

Special District Leadership Foundation  
1112 I Street, Suite 200  
Sacramento, CA 95814  
Phone: 916-231-2909 • Fax: 916-442-7889

**Electronic filing is preferable.**  
[info@sdlf.org](mailto:info@sdlf.org)

District:		
Mailing Address:		
City:	State:	Zip:
Contact Name:		
Contact Title:		
Phone:	Fax:	
Email:	Website:	
Assembly Member(s)*:		
Senator*:		
Local Newspaper(s):		
I certify that the information submitted is accurate and complete to the best of my knowledge.	Signature:	

*\*include all state legislators representing the district's area of operation*

# Manager's Report

06/29/2022

Check No 178241

Vendor # G47738

**Tulare Mosquito Abatement District**  
6575 Dale Fry Rd.  
Tulare, CA 93274

<b>Document No.</b>	<b>Description</b>	<b>P.O.</b>	<b>Invoice</b>	<b>Amount</b>
PI227770	Public Benefit Grant Program		G-112755-A1	20,000.00

**Total 20,000.00**



National Association  
4000 West Broadway  
Robbinsdale, MN 55422  
763-971-1111

\*\*\*\*\*  
\* The payment terms for U.S. Bank are Net 28 unless contracted otherwise. To \*  
\* reduce the receipt time on your payments, email your account information to \*  
\* CorporatePayablesNewVendorGroup@usbank.com and begin receiving your \*  
\* payments via ACH! Questions, please contact Customer Service at 763-971-1111. \*  
\*\*\*\*\*

No. 6976239

Check Date: 05/27/2022

**TULARE MOSQUITO ABATEMENT DISTRICT, 6575 DALE FRY RD, TULARE CA 93274**

Description	Date	Gross Amount	Discount Amount	Net Amount Paid
ECRREBATE163310322 US Bank 202203 WSCA Contract payment. ATTN Card Program administrator. RM: Kaylissa Voie (612/436-6509)	05/25/22	\$331.86	\$0.00	\$331.86
<b>Totals</b>		\$331.86	\$0.00	\$331.86