

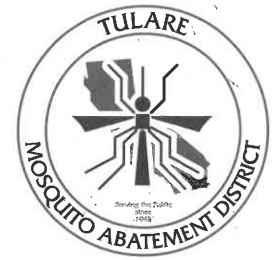
BOARD OF TRUSTEES

Pat Nunes
City of Tulare
Robert Uchita
County of Tulare
Robert Clark
County of Tulare
Stan Creelman
County of Tulare
Charlie Pitigliano
County of Tulare
Charles Mayer
City of Visalia

TULARE MOSQUITO ABATEMENT DISTRICT

District Headquarters: Mefford Field - Tulare
6575 Dale Fry Rd Tulare, CA 93274
PH (559) 686-6628 FAX (559) 686-2013
Email: TulareMosquito@gmail.com
www.tularemosquito.com

GENERAL MANAGER
Michelle Dempsey
OPERATIONS DIRECTOR
Jacob Davis



The Tulare Mosquito Abatement District Board of Trustees Meeting will be held on Tuesday, October 11, 2022 at 1:00 p.m. at the District office located at Mefford Field 6575 Dale Fry Rd, Tulare, CA

AGENDA

1. Citizen Comments: At this time the Board of Trustees will take input from citizens on items they wish to address that are within the Board's jurisdiction. However, the Board cannot legally discuss or take action at this meeting on comments received.
2. Review Minutes of the September 13, 2022 Board of Trustee Meeting
3. Payment of Check Numbers **6984 - 7019**
Payment of Direct Deposit Numbers **DD 1460 - DD 1471**
Electronic Fund Transfers (EFTPS) from Union Bank to the IRS and EDD for Social Security, Medicare, Federal and State Tax Payments. E Debit payments from the District's Union Bank account. Claim number **21940** Transfer of Funds from Tulare County Fund #778 to the District's Union Bank Account # *****4408.
4. Polling of Board of Trustees up for Reappointment on 12/31/2022
5. District activity to date

Convene to Closed Session
6. Conference with Legal Counsel-Existing Litigation (Government Code § 54956.9)

California Unemployment Insurance Appeals Board – Appeal of Denial Unemployment Insurance Claim of Former Employee
Case Number 10125751

Reconvene to Open Session
7. Manager's Report
 - a. Update on Board of Trustee Vacancy for the City of Tulare
 - b. Seasonal Layoffs
 - c. Winter Hours
8. Meeting Adjourned

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13th DAY OF SEPTEMBER 2022, AT THE HOUR OF 1:00 P.M. OF SAID DAY

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Stan Creelman, Robert Uchita and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of August 9, 2022 Board of Trustee Board Meeting.

The minutes of the meeting held on August 9, 2022, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Clark, and unanimously carried, the minutes of the board meeting held on August 9, 2022, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6955 - 6983, Payment of Direct Deposit Numbers DD 1448 - DD 1459; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21939 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6955 - 6983, payment of direct deposit numbers DD 1448 - DD 1459, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21939 in the sum of \$188,756.40, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the Union Bank checking account, check numbers 6955 - 6983, payment of direct deposit numbers DD 1448 - DD 1459, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by Claim Number 21939 in the sum of \$188,756.40 were approved.

Agenda Item No. 4: South San Joaquin Valley Regional Continuing Education Program.

Michelle reviewed with the board her attendance and participation at the South San Joaquin Valley Regional Continuing Education Program.

Agenda Item No. 5: Update on Board of Trustees.

Michelle advised and confirmed that Pat Nunes was resigning from the District board effective on this date at 5:00 p.m.

Agenda Item No. 6: Discussion and Consideration for Holiday Luncheon.

Michelle discussed with the board its desire related to the Holiday Luncheon in relation to Covid. After some discussion, the board directed Michelle that the District would like to go back to a normal Holiday Luncheon with invitations to all employees and retirees.

Agenda Item No. 7: District Activity to Date.

Jacob provided the board with a review of the District activity to date. Jacob reviewed the California Arbovirus Surveillance Bulletin #21. He advised that the WALs program is complete, but that the District has enough material for one last treatment if necessary, which the District will monitor activity and weather:

Agenda Item No. 8: Manger's Report

- a. Valley Air Pollution Grant Received for Electric Vehicle - Michelle advised the board that the District received reimbursement from Valley Air Pollution Grant for purchase of electric vehicle.
- b. CSDA Scholarship Reimbursement - Michelle advised that the District received reimbursement for leadership training from CSDA for Michelle and Sheri under scholarship program.
- C. US Bank - Visa Card.- Quarter 2 Rebate Check - Michelle advised the board that the District received the second quarter rebate check.

Agenda Item No. 9: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Pat Nunes, seconded by Charlie Pitigliano, and unanimously carried, the meeting was adjourned at 1:23 p.m.

SECRETARY

Agenda Item #3

Expenses	9/15/2022		Expenses
Union			
Check #'s			
EFTPS			
E Debits			
	Full Time Employees		
DD1460	Michelle Dempsey		3,906.39 6001
DD1461	Jacob Davis		3,130.00 6001
DD1462	Jorge Lopez		2,378.95 6001
DD1463	Quirino Valencia		2,421.80 6001
DD1464	Victor Zamora		2,479.41 6001
DD1465	Sheri Davis		2,653.72 6001
	Part Time Employees		
6984	John Coleman		1,506.09 6005
6985	Justin Manning		1,533.04 6005
6986	Rene Rodriguez		1,506.07 6005
6987	David Servi		1,511.98 6005
6988	Ryan Stallings		1,598.28 6005
6989	Quirino Valencia III		1,592.12 6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT	1,342.85 6004
6990	Choice Builders	Monthly premium for employee Dental Vision & Life Insurance	1,079.23 6004
6991	Stan Creelman	Board Meeting 09/13/2022	100.00 6008
6992	Charles Mayer	Board Meeting 09/13/2022	100.00 6008
6993	Bob Clark	Board Meeting 09/13/2022	100.00 6008
6994	Charlie Pitigliano	Board Meeting 09/13/2022	100.00 6008
6995	Pat Nunes	Board Meeting 09/13/2022	100.00 6008
6996	Bob Uchita	Board Meeting 09/13/2022	100.00 6008
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth	475.00 6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution	400.00 6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees	3,498.19 6011
EFTPS	Union Bank	Federal Inc Tax. Empe, Empr Medicare & SS	7,378.68 6012
6997	Adapco	Vectobac 12AS ~ Tote #7	8,696.30 7010
6998	G.V. Burrows	Vehicle Fuel - 861.1 Gallons	4,050.41 7022
6969	John Coleman	Bank fee for missed Positive Pay	25.00
6970	McCormick, Kabot & Lew	Board Meeting 9/13/2022	300.00 300.00 7043
7001	City of Tulare	Land Rent	774.00 939.72 7062
		Water & Refuse Pickup Service	165.72 7081
E debit	Union Bank	Direct Deposit Fee	10.50 7036
			55,013.70

EXPENSES 9/30/2022		6001	Transfer Funds from Salaries and Benefits FY 22/23 Budget	100,540.84
		7000	Transfer Funds from Services and Supplies FY 22/23 Budget	34,060.68
Check #'s				134,601.52
EFTPS				Expenses
E Debits	Full Time Employees			
DD1466	Michelle Dempsey			3,906.39 6001
DD1467	Jacob Davis			3,130.02 6001
DD1468	Jorge Lopez			2,378.96 6001
DD1469	Quirino Valencia			2,421.79 6001
DD1470	Victor Zamora			2,479.42 6001
DD1471	Sheri Davis			2,653.73 6001
	Part Time Employees			
7002-7007 VOID - See Attached				
7008	John Coleman			1,642.61 6005
7009	Justin Manning			1,673.84 6005
7010	Rene Rodriguez			1,642.62 6005
7011	David Servi			1,648.53 6005
7012	Ryan Stallings			1,736.07 6005
7013	Quirino Valencia III			1,743.19 6005
EFTPS	CA Emp Dev Dept	UI, ETT, SDI & PIT		1,410.75 6004
EFTPS	CalPERS (Health)	Monthly Health Premium - June 2022		16,826.84 6004
7014	AFLAC (Employee)	Employee Additional Health Pre-Tax	300.32	337.92 6004
		Employee Additional Life After Tax	37.60	6004
EFTPS	CalPERS (Employee)	Employee Additional 457 Roth		475.00 6011
EFTPS	CalPERS (Employee)	Employee Additional deferred contribution		400.00 6011
EFTPS	CalPERS (Retirement)	PERS Retirement contribution Employer & Employees		3,498.19 6011
EFTPS	Union Bank	Federal Inc Tax. Empe,Empr Medicare & SS		7,649.28 6012
7015	Adapco	BVA Larvicide Oil - 3028 gallons		35,989.52 7002
7016	G.V. Burrows	Invoice #113926 - 645.3 gallons gasoline		3,057.13 7022
7017	CPS HR Consulting	HR Membership (Policy Manual Review)		1,950.00 7027
7018	Vector-Borne Disease	Vector Control Technician Certification Exams		156.00 7066
E debit	Union Bank Charges	9/30/2022 Statement		667.45
		S.C. Edison Monthly electric bill	572.85	7081
		SoCalGas Monthly gas bill	19.10	7081
		Returned Item Fee (Positive Pay)	10.00	7036
		Direct Deposit Fee	10.50	7036
		Union Bank - Positive Pay monthly maintenance fees	55.00	7036

U.S.Bank Charges & Credits

9/19/2022 Statement

7019

7,931.28

Tractor Supply	Chicken Feed	42.98	7001
YOSEMITE LINEN	Employee Uniforms/Laundry - August	1017.20	7004
VERIZON Wireless	Office/Field Phones	223.64	7005
STREAMLINE	Monthly Website September	200.00	7005
CARMINE	Monthly Tier for GPS - August	339.83	7005
AT&T	Monthly Faxline	10.60	7005
CULLIGAN	5 gallons of purified water (x3)	23.25	7009
Costco	Household Supplies	292.82	7009
Calif Turf Equipmenet	Tank for Blower (x2)	185.45	7021
Morris Levin & Son	2-Cycle Oil; Floor Sweep 50 lb	64.65	7021
Sprayers Plus	Pump Plunger for Sprayer (x4)	21.96	7021
Lowe's	Spark Plugs for Honda Engines (x3)	24.29	7021
AutoZone	Cooling Recovery Tank & Antifreeze -Truck #8	82.79	7021
Battery Pro	Batteries - Truck #8 & #13	310.35	7021
C.P. Phelps	Windshield Wash, Bolts	29.24	7021
Big Brand Tires	New Tire - Truck #14	269.82	7021
Amazon.com	Prime Membership	150.47	7027
CLINES's Bus. Equip.	Copy count - C220 8/4 - 9/3/22	30.00	7036
CLINES's Bus. Equip.	Copy count - C308 8/4 - 9/3/22	30.00	7036
CLINES's Bus. Equip.	IT Service - Sept & Oct	120.00	7036
Intuit	QuickBooks Annual Payroll Subscription	650.00	7036
Intuit	QuickBooks Plus Annual Software Subscription	343.28	7036
USPS	2 Rolls Forever Stamps	120.00	7036
UNWIRED	Monthly Internet 9/22/22-10/21/22	125.97	7036
Deli Delicious	Retirement Lunch - Pat Nunes	89.00	7066
Smart & Final	Retirement Lunch - Pat Nunes	85.29	7066
United Airlines	Checked bag fee (SOVE)	60.00	7074
Disneyland Resort	MVCAC Annual Conference - 1 night pre-pay (Michelle)	314.73	7074
Disneyland Resort	MVCAC Annual Conference - 1 night pre-pay (Jacob)	314.73	7074
Disneyland Resort	MVCAC Annual Conference - 1 night pre-pay (Sheri)	314.73	7074
Disneyland Resort	MVCAC Annual Conference - 1 night pre-pay (Technician:	944.19	7074
CSDA Conference	Meals - Michelle & Sheri	216.47	7074
Marriott Desert Springs	CSDA Annual Conference - Michelle	530.13	7074
Marriott Desert Springs	CSDA Annual Conference - Sheri	353.42	7074

\$ 107,406.52

DISTRICT ACTIVITY TO DATE

10/7/2022

Surveillance

- **Trapping**
 - **Set** **563 traps**
 - **Tested** **111 samples pooled**
7 samples Pending
 - **Virus** **WNV+ 39 (Visalia, Tulare)**
SLE + 6 (Tulare)

Service Requests Year to Date

- **2022: 243**
- **2021: 281**
- **2020: 822**

DRONE Program

- **Started studying for FAA Part 107 Test**