

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 10th DAY OF SEPTEMBER 2024,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Robert Uchita, presiding, Tony Nunes, Craig Smith, Chuck Mayer, and Stan Creelman. Charlie Pitigliano was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Uchita opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the August 13, 2024 Board of Trustees Meeting.

The minutes of the board meeting held on August 13, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Stan Creelman, and unanimously carried, the minutes of the board meeting held on August 13, 2024, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7595 - 7626, Payment of Direct Deposit Numbers DD 1770 - DD 1783; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21965, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #***4633.**

The board members reviewed the District's US Bank checking account, check numbers 7595 - 7626, payment of direct deposit numbers DD 1770 - DD 1783, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21965 in the sum of \$164,318.75, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Craig Smith, seconded by Charles Mayer, and unanimously carried, the US Bank checking account, check numbers 7595 - 7626, payment of direct deposit numbers DD 1770 - DD 1783, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21965 in the sum of \$164,318.75, were approved.

Agenda Item No. 4: FY 23/24 Audit Update.

Michelle advised that the audit for fiscal year 23/24 is underway with Adair & Evans.

Agenda Item No. 5: Discussion, Decision and Potential Action to Consider a Compensation for District Employees.

Michelle discussed with the board a proposal to award the District employees that worked diligently during last season's flood issues with a one-time discretionary bonus of \$750.00. After some discussion, the board decided to table this matter to the next board meeting.

Agenda Item No. 6: Manager's Report.

- a. District Activity to Date - Michelle briefly reviewed the District's activity to date.
- b. CA Arbovirus Bulletin - Michelle briefly reviewed the the California Arbovirus Surveillance Bulletin #22.
- c. Chemical Cost Comparison - Michelle provided the board with a chemical cost comparison and discussed this with the board.

Emergency Addition to Agenda to Address Avian Flu Threat to Dairy Industry.

Agenda Item No. 7: Safety Protocol in Treating Dairy Industry to Prevent Spread of Avian Flu. Tony Nunes advised that there exists a present emergency item to be addressed by the District relating to the Avian Flu impacting the dairy industry. The board finds that the present outbreak of Avian Flu within the Tulare County and throughout the State poses a significant and emergency situation that the District needs to address to ensure that the Avian Flu is not being spread by District employees when traveling from dairy to dairy. Tony recommends that the District adopt and implement best practices to ensure that District employees are disinfecting taking precautions in not spreading the Avian Flu from dairy-to-dairy in its District activity in the District. Upon a motion duly made by Tony Nunes, and seconded by Craig Smith, and unanimously carried, the board authorized the general manager to implement best practices to reduce the risk of the spread of the Avian Flu between dairies by District employees that are traveling and between dairies.

Agenda Item No. 8: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 1:53 p.m.

SECRETARY