

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 8th DAY OF JANUARY 2019, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Pat Nunes, Robert Uchita, and Chuck Mayer. Stan Creelman was absent. Also present at the Board Meeting were John Avila, District Manager, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of December 7, 2018, Board of Trustees Special Meeting.

The minutes of the special meeting held on December 7, 2018, were presented to the board in writing and reviewed. Upon a motion made by Robert Clark, seconded by, Pat Nunes, and unanimously carried, the minutes of the special meeting held on December 7, 2018, were approved as presented.

Agenda Item No. 3: Additions / Approval of Agenda.

There were no additions to the agenda.

Agenda Item No. 4: Payment of Check Number 5596 - 5631, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Approval of Claim Number 21911 Transfer of Funds from Tulare County Fund Number 778 to Districts Union Bank Account.

The board members reviewed the District's Union Bank checking account, check numbers 5596 - 5631, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and Claim number 21911 which is a transfer from the District's Tulare County Fund Number 778 to the District's Union Bank checking account. Upon a motion duly made by Pat Nunes, seconded by Chuck Mayer, and unanimously carried, the Union Bank checking account, check numbers 5596 - 5631, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and Claim number 21911 which is a transfer from the District's Tulare County Fund Number 778 to the District's Union Bank checking account were approved.

Agenda Item No. 5: GovInvest Webinar - Pension and OPEB Liability Software.

The board heard a telephonic presentation from Ted Price of GovInvest related to their Pension and OPEB Liability Software.

Agenda Item No. 6: 2017/2018 District Audit - Garry Riezebos (Adair & Evans)

Garry Riezebos, of Adair & Evans, presented the board with a review of the District Audit Report for 2017/2018. Upon a motion duly made by Robert Uchita, seconded by Robert Clark, and unanimously carried, the board accepted and approved the District's 2017/2018 Audit Report

prepared by Adair & Evans.

Agenda Item No. 7: Resolution of Approved Conflict of Interest Code from Tulare County.

John advised the board that the District received notification that the Board of Supervisors, County of Tulare, passed resolution 2018-0996, on December 11, 2018, which approved the District's Conflict of Interest Code.

Agenda Item No. 8: MCAC Email Blast Ad Highlighting District Aircraft for Sale.

John reviewed with the board email advertising sent through the MVCAC that listed the District aircraft for sale.

Agenda Item No. 9: Refilling of Oil Storage Tank.

John reported to the board that District has purchased oil to refill the storage tank.

Agenda Item No. 10: Manager's Report.

- a) Board of Supervisors Swearing in of 3 Board Members - John reported that Robert Clark, Robert Uchita and Charlie Pitigliano were executed their Oath of Office for their new terms on the board.
- b) Reimbursement of CSDA Conference Registration in September - John reported that the District was reimbursed the cost of his attendance at the CSDA leadership conference by the Special District Leadership Foundation.
- c) February Board Meeting - Re-schedule Due to Farm Show - John advised that the February board meeting may be rescheduled or cancelled as it conflicts with the World Ag Expo.
- d) Reimbursement for Holiday Luncheon - John advised board members of the share of cost for the 2018 holiday luncheon.

Agenda Item No. 12: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Pat Nunes, seconded by Robert Clark, and unanimously carried, the special meeting was adjourned at 2:15 p.m.

SECRETARY