

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 12th DAY OF MARCH 2024, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:02 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Tony Nunes, Robert Uchita, and Chuck Mayer. Stan Creelman was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of the January 9, 2024 Board of Trustee Meeting.

The minutes of the meeting held on January 9, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on January 9, 2024, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7406 - 7441, Payment of Direct Deposit Numbers DD 1672 - DD 1699; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Numbers 21958 and 21959, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #*****4633.

The board members reviewed the District's US Bank checking account, check numbers 7406 - 7441, payment of direct deposit numbers DD 1672 - DD 1699, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21958 in the sum of \$122,252.01 and claim number 21959 in the sum of \$107,067.30, which were transfers from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Charles Mayer, and unanimously carried, the US Bank checking account, check numbers 7406 - 7441, payment of direct deposit numbers DD 1672 - DD 1699, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21958 in the sum of \$122,252.01 and claim number 21959 in the sum of \$107,067.30, were approved.

Agenda Item No. 4: FY 2022-2023 District Audit - Garry Riezebos, Adair & Evans.

Garry Riezebos was unavailable, and this item will put be put on the agenda for the April 2024 meeting.

Agenda Item No. 5: Update of 2024 Inspection Warrant.

Chad advised the board that the application for the 2024 Area Inspection Warrant should be filed in the near future.

Agenda Item No. 6: Update and discussion on Airport Hangar Lease Agreement.

Michelle presented the board with an update on the status of the Airport Hangar Lease with the City of Tulare. Michelle has been advised by Manny, with the City of Tulare, that the City is willing and ready to extend the lease for an additional fifteen (15) years. The board directed and authorized district counsel and Craig Smith to negotiate and extension of the lease with the City of Tulare.

Agenda Item No. 7: Discussion on County Treasurer Rates of Return and Investment Options.

Michelle reviewed with the board the returns on investment for the funds held by the Tulare County Treasurer on behalf of the District.

Agenda Item No. 8: Discussion on Ethics Training for Board Members.

Michelle reminded the board members that, if necessary, they need to complete their ethics training. She indicated that the District could help coordinate the ethics training if necessary.

Agenda Item No. 9: Manager's Report.

- a. Board of Trustee Charles Mayer Renewal of Term - Michelle advised that Charles Mayer is interested in being re-appointed to the board upon expiration of his term.
- b. Annual Financial Disclosure Statements - Form 700 - Michelle advised the board that they needed to get their Form 700 completed and filed.
- c. FEMA Public Assistance Program Update - Michelle provided a brief update on the status to the board.
- d. 2024 Season Update - Michelle updated the board as to the District preparation for the upcoming 2024 mosquito season.

Agenda Item No. 10: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Tony Nunes, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 2:21 p.m.

SECRETARY