

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 10th DAY OF OCTOBER 2023,
AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Robert Uchita, presiding, Craig Smith, Stan Creelman, Tony Nunes, and Chuck Mayer. Charlie Pitigliano was absent. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Robert Uchita opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of September 12, 2023 Board of Trustee Meeting.

The minutes of the meeting held on September 12, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Craig Smith, and unanimously carried, the minutes of the board meeting held on September 12, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7310 - 7344, Payment of Direct Deposit Numbers DD 1608 - DD 1622; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21954, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #***4633.**

The board members reviewed the District's US Bank checking account, check numbers 7310 - 7344, payment of direct deposit numbers DD 1608 - DD 1622, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21954 in the sum of \$143,872.71, which were transfers from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the US Bank checking account, check numbers 7310 - 7344, payment of direct deposit numbers DD 1608 - DD 1622, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21954 in the sum of \$143,872.71, were approved.

Agenda Item No. 4: Discussion, Consideration and Action to Approve Purchase of a Trailer for the Drone Program.

Jacob presented the board with additional bids for a trailer that met the specifications that the board requested, with the exception of special order suspension, which would increase the cost of the trailer, without corresponding benefit. After some discussion, upon a motion made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the board approved and authorized the purchase of the enclosed trailer from Fast Pass Trailers according to that certain bill of sale, dated October 6, 2023, stock # V0075, in a sum not to exceed \$10,548.67.

Agenda Item No. 5: State Funded Aerial Applications Update.

Michelle provided the board with an update of the State funded aerial applications by VDCI, which is likely concluded for this mosquito season with the change of weather.

Agenda Item No. 6: Discussion on FEMA/CalOES Public Assistance Program Update.

Sheri provided the board with an update and advised that the District continues to work with its FEMA caseworker and anticipates submitting its first claim on or about the end of October 2023 or early November 2023.

Agenda Item No. 7: District Activity To Date.

Jacob presented and reviewed with the board the District's activity to date. He advised the board of the number of times that the District's airboat, argo, and application drone were utilized during the season and how many acres were treated with each piece of equipment. He reviewed the District's WALs program, which has concluded for the season; activities in the flood area; surveillance activity of the District, the service requests year over year analysis; and reviewed the California Arbovirus Surveillance Bulletin #26 with the board.

Agenda Item No. 8: Discussion on Holiday Luncheon.

The board discussed the scheduling of the District Holiday Luncheon. It was decided that the District's Holiday Luncheon would be scheduled for Friday, December 8, 2023, at noon. The board decided to hold a special meeting on Friday, December 8, 2023, at 11:00 a.m., prior to the District's Holiday Luncheon.

Agenda Item No. 9: Manager's Report.

- a. SDRMA Letter - Michelle advised the board that the District received correspondence from SDRMA that it had no paid property/liability claims from 2022/2023.
- b. ICW Group Ins. Audit Adjustment - Michelle reported to the board that based upon the ICW Group Insurance Audit that the District will receive a policy adjustment/credit of \$1,215.00.
- c. Board Member Creelman's Renewal of Term - Michelle reported that Stan Creelman's current term is set to expire and that he has agreed to request reappointment for a new two year term.
- d. Winter Hours - With the mosquito season concluding, the District will move to its winter hours schedule.

Agenda Item No. 10: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Tony Nunes, and unanimously carried, the meeting was adjourned at 1:48 p.m.

SECRETARY