

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 9th DAY OF MARCH 2021, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Robert Clark, Stan Creelman, Pat Nunes, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, District Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of February 9, 2021 Board of Trustee Meeting.

The minutes of the meeting held on February 9, 2021, were presented to the board in writing and reviewed. Upon a motion made by Pat Nunes, seconded by, Robert Uchita, and unanimously carried, the minutes of the meeting held on February 9, 2021, were approved as presented.

Agenda Item No. 3: Payment of Check Number 6468 - 6485, Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21922 a Transfer of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 6468 - 6485, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank account. The board will review and approve claim number 21922 next month. Upon a motion duly made by Robert Clark, seconded by Chuck Mayer, and unanimously carried, the Union Bank checking account, check numbers 6468 - 6485, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, and the electronic debit payments from the District's Union Bank checking account were approved.

Agenda Item No. 4: Discussion on Moving Forward with Newspaper "Educational Insert" from N & R Publications in May 4th Newspapers within our District, Cost will be \$1,819.00.

Michelle reported to the board that the "educational inserts" were previously authorized and approved by the board, and that this item was simply to provide awareness that the "education inserts" will actually be published as part of the local newspapers on May 4, 2021.

Agenda Item No. 5: Discussion on Breaks and Meals.

Michelle provided a report to the board on the District's breaks and meals and provided the board with information she researched on the issue. The board directed District Counsel, to review the issue and state law and report back at a later date.

Agenda Item No. 6: Discussion and decision to Move Forward with Inspection Warrant for 2021. Chad provided the board with an update as to the status of the area inspection warrant application for 2021.

Agenda Item No. 7: Discussion, decision and possible action to purchase a 2017 Right Hand Drive Jeep Wrangler Unlimited for Storm Drain Treatments.

Michelle advised the board that the District's current right hand drive Jeep is aging and requires considerable maintenance and upkeep yearly. The District researched purchasing a new right hand Jeep but was advised that Jeep will only manufacture when they have orders for 100 vehicles. The District became aware of a used 2017 Jeep Wrangler Unlimited that is right hand drive that is for sale from a retiring contract mail carrier, who is selling the vehicle for the sum of \$28,800.00 and includes the transfer of an extended warranty. Michelle advises that the District has inspected the vehicle and believes it is in good working order. Upon a motion made by Chuck Mayer, seconded by Pat Nunes, and unanimously carried, the board authorized the purchase of the 2017 Jeep Wrangler Unlimited right hand drive from Blanche J. Finch for an amount not to exceed \$28,800.00, conditioned upon the transfer of the extended warranty, on an as-is basis, on the terms and conditions of a contract to be prepared by District counsel.

Agenda Item No. 8: Manager's Report.

- a) Contact Letter for 2021 Season - Michelle provided the board with a copy of the contact letter for the 2021 season that are set to be mailed out by the District.
- b) Annual Financial Disclosure Statements - Form 700 - Michelle reminded the board members that they needed to file this Form 700.
- c) WALs Treatments for 2021 Season - Michelle provided the board with a short summary of the District's planned WALs treatment zones throughout the District for the 2021 season.
- d) Newly Appointed Full Time Zone Technician Victor Zamora - Michelle advised that the District appointed Victor Zamora to the full time Zone Technician which was created and authorized by the board in July 2020.

Agenda Item No. 9: Meeting Adjourned.

There being no further business to come before the board, upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 1:50 p.m.

SECRETARY