

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT, MEFFORD FIELD, TULARE, CALIFORNIA ON THE 12<sup>th</sup> DAY OF NOVEMBER 2024, AT THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Tony Nunes, Craig Smith, Stan Creelman, Robert Uchita, and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

**Agenda Item No. 1: Citizen Comments.**

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

**Agenda Item No. 2: Review Minutes of the October 8, 2024 Board of Trustees Meeting.**

The minutes of the board meeting held on October 8, 2024, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on September 10, 2024, were approved as presented, except that the minutes should be amended to show that Robert Uchita was absent at this meeting.

**Agenda Item No. 3: Payment of Check Number 7658 - 7687, Payment of Direct Deposit Numbers DD 1798 - DD 1811; Electronic Fund Transfers (EFTPS) from US Bank to the IRS for Social Security, Medicare and Federal Tax Payments, US Bank Charges and Credits, and Claim Number 21967, Transfers of Funds form Tulare County Fund #778 to the District's US Bank Account #\*\*\*\*\*4633.**

The board members reviewed the District's US Bank checking account, check numbers 7658 - 7687, payment of direct deposit numbers DD 1798 - DD 1811, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank account, and claim number 21967 in the sum of \$134,784.22, which was a transfer from the District's Tulare County Fund #778 to the District's US Bank account number ending in 4633. Upon a motion duly made by Stan Creelman, seconded by Craig Smith, and unanimously carried, the US Bank checking account, check numbers 7658 - 7687, payment of direct deposit numbers DD 1798 - DD 1811, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's US Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4663, by claim number 21967 in the sum of \$134,784.22, were approved.

**Agenda Item No. 4: Discussion, decision and Action to Approve December Special Meeting and Holiday Luncheon.**

The board decided to cancel the December 2024 regular meeting, and to schedule a special meeting on Friday, December 13, 2024, at 11:00 a.m., prior to the District Holiday luncheon.

**Agenda Item No. 5:** District Activity to Date.

Michelle and Jacob reviewed the District's activity to date with the board.

**Agenda Item No. 6:** Discussion, Consideration and Potential Action on Consideration of Bonus Compensation for District Employees.

Michelle presented this item to the board for their consideration. After questions and discussion by the board, there was no action taken on this item.

**Agenda Item No. 7:** Manager's Report.

- a. 2025 Annual Cooperative Agreement with CDPH - Approved Annually: Michelle advised the board that the District approved the Agreement with CDPH.
- b. United States Postal Service Issue - Michelle advised that the community airport mailbox was stolen and the District is now picking the mail up at the Tulare post office .
- c. Board of Trustees Update: Michelle advised the board that Charlie Pitigliano, Tony Nunes, and Robert Uchita all have been requested to be re-appointed to the board for another term.

**Agenda Item No. 8:** Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried, the meeting was adjourned at 2:19 p.m.

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SECRETARY