

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 13th DAY OF JUNE 2023, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Stan Creelman, Tony Nunes, Robert Uchita and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, Sheri Davis, Administrative Assistant, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

Agenda Item No. 2: Review Minutes of May 9, 2023 Board of Trustee Meeting and the May 31, 2023 Board of Trustee Special Meeting.

The minutes of the meeting held on May 9, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Robert Uchita, and unanimously carried, the minutes of the board meeting held on May 9, 2023, were approved as presented. The minutes of the special meeting held on May 31, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by, Craig Smith, and unanimously carried, the minutes of the special board meeting held on May 31, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7161 - 7190, Payment of Direct Deposit Numbers DD 1559 - DD 1572; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21947, Transfers of Funds form Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 7161 - 7190, payment of direct deposit numbers DD 1559 - DD 1572, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, and claim number 21947 in the sum of \$96,043.71, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the Union Bank checking account, check numbers 7161 - 7190, payment of direct deposit numbers DD 1559 - DD 1572, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by claim number 21947 in the sum of \$96,043.71, were approved.

//

//

Agenda Item No. 4: Discussion, Consideration and Potential Action to Approve Resolution No. 2023-01, A Resolution of the Board of Trustees of the Tulare Mosquito Abatement District Declaring a Local Public Health Emergency Due to Mosquito Production in Excess Floodwaters for the 2023 Season.

Chad reviewed the resolution with the board and answered questions from the board. After some discussion, upon a motion duly made by Stan Creelman, seconded by Charles Mayer, and unanimously carried, the board approved and adopted Resolution No. 2023-01, A Resolution of the Board of Trustees of the Tulare Mosquito Abatement District Declaring a Local Public Health Emergency Due to Mosquito Production in Excess Floodwaters for the 2023 Season.

Agenda Item No. 5: Discussion on FEMA/CalOES Public Assistance Programs.

Sheri provided the board with a general update on the District's progress in seeking assistance from FEMA and CalOES as a result of the effects from the mosquito breeding from the excess floodwaters and the re-emergence of the Tulare Lake.

Agenda Item No. 6: Discussion, Consideration and Potential Action to Purchase Airboat to Treat the Tulare Flood Basin and Excess Floodwaters.

Jacob advised the board that the purchase of the used airboat would greatly assist the District in the larvaciding and adultaciding the Tulare Lake and other excess floodwaters within the District, which are otherwise inaccessible. After answering questions from the board, and extensive discussion, upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board authorized the purchase of the used 2018 Circle H Fan Boat at a cost not to exceed \$33,000.00.

Agenda Item No. 7: Discussion, Consideration and Potential Action to Purchase Equipment Needed to Treat the Tulare Flood Basin and Excess Floodwaters.

Michelle and Jacob presented the list of equipment that they believed the District needed to address the current emergency mosquito breeding issues as a result of the excess floodwaters and the Tulare Lake. They addressed questions from the board. Upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board authorized the purchase of one (1) Big Tex Trailer with brakes, at a cost not to exceed \$4,800.00, and authorized District management to execute any documents necessary to complete the purchase. Upon a motion duly made by Stan Creelman, seconded by Robert Uchita, and unanimously carried, the board authorized the purchase of the 2023 Chevrolet Silverado 1500 4x4 (\$56,000.00); 2023 Chevrolet Silverado 1500 (\$46,000.00); and 2023 Chevrolet Colorado (\$37,000.00) from Stone Chevrolet as presented, at a total cost not to exceed \$139,000.00 plus applicable taxes and DMV fees, and authorized District management to execute any documents necessary to complete the purchase. Upon a motion duly made by Craig Smith, seconded by Tony Nunes, and unanimously carried, the board authorized the purchase of two (2) A1 Mist Sprayer-BOSS (\$4,400.00 each); two (2) Utility Foggers (\$4,000.00 each); a Grizzly Lathe (\$1,000.00); and a Grizzly Mill/Drill (\$1,300.00), at a total cost not to exceed \$19,100.00, and authorized District management to execute any documents necessary to complete the purchase of these items.

Agenda Item No. 8: Discussion, Consideration and Potential Action to Amend the District's Compensation Plan by 6% for a Cost of Living Adjustment to be Effective July 1, 2023.

Michelle informed the board that she was recommending a cost of living adjustment increase in the sum of 6% to the District's compensation plan. She addressed the questions from the board and after some discussion, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the board approved and authorized a 6% cost of living adjustment increase to the District's Compensation Plan effective as of July 1, 2023.

Agenda Item No. 9: Review Proposed Fiscal Year 2023/2024 Budget and Take Action to Approve and Send to the Tulare County Auditor.

Michelle provided the board with a general overview of the District's proposed budget for fiscal year 2023/2024. She addressed questions from the board and after extensive discussion, upon a motion duly made by Charles Mayer, seconded by Robert Uchita, and unanimously carried the board approved and authorized the fiscal year 2023/2024 Budget for the District, as presented, which included and authorized the hiring of three (3) additional seasonal employees, and authorized and instructed the General Manager to remit the District's fiscal year 2023/2024 Budget to the Tulare County Auditor.

Agenda Item No. 10: Manager's Report.

- a. WALS Program - Michelle advised the board that the District's WALS program has commenced for this season.
- b. US BANK - VISA Card - Quarter 1 Rebate Check - Michelle reported to the board that the District received a rebate check from US Bank for the first quarter of the year.
- c. District Activity to Date - Michelle reviewed with the board the California Arbovirus Surveillance Bulletin #9 for Week 23, June 9, 2023.

Agenda Item No. 11: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Robert Uchita, seconded by Craig Smith, and unanimously carried, the meeting was adjourned at 3:25 p.m.

SECRETARY