

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE TULARE
MOSQUITO ABATEMENT DISTRICT, HELD AT THE OFFICES OF THE DISTRICT,
MEFFORD FIELD, TULARE, CALIFORNIA ON THE 14th DAY OF MARCH 2023, AT
THE HOUR OF 1:00 P.M. OF SAID DAY**

Present at the meeting called at 1:00 p.m. at the place above designated were: Charlie Pitigliano, presiding, Craig Smith, Robert Uchita, Stan Creelman, Tony Nunes, and Chuck Mayer. Also present at the Board Meeting were Michelle Dempsey, General Manager, Jacob Davis, Operations Director, and Chad M. Lew, counsel for the District.

Agenda Item No. 1: Citizen Comments.

Charlie Pitigliano opened the floor to citizen comments, but there were no comments from the public.

[Agenda Items Nos. 4 and 5 were taken out of order]

Agenda Item No. 4: Drone Presentation and Questions - Bill Reynolds and Joe Camacho.

Bill Reynolds of Leading Edge addressed questions from the board related to its drone products.

Agenda Item No. 5: Discussion, Decision and Action to Approve Purchase of Application Drone.

After some discussion between management and the board, upon a motion duly made by Tony Nunes, seconded by Charles Mayer, and unanimously carried, the board authorized District staff to purchase the Leading Edge LEAT PV40X Application drone, related equipment and supplies, and training specified from Target Specialty Products, according to the 2022 quote, in the sum of \$69,483.82 plus applicable sales tax, and also the purchase of the Liquid Payload System at a cost of \$3,222.42 plus applicable sales tax.

Agenda Item No. 2: Review Minutes of January 24, 2023 Special Board of Trustee Meeting.

The minutes of the special meeting held on January 24, 2023, were presented to the board in writing and reviewed. Upon a motion made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the minutes of the special board meeting held on January 24, 2023, were approved as presented.

Agenda Item No. 3: Payment of Check Number 7074 - 7112, Payment of Direct Deposit Numbers DD 1508 - DD 1531; Electronic Fund Transfers (EFTPS) from Union Bank to the IRS for Social Security, Medicare and Federal Tax Payments, Union Bank Charges and Credits, and Claim Number 21944 and 21945 Transfers of Funds from Tulare County Fund #778 to the District's Union Bank Account #*****4408.

The board members reviewed the District's Union Bank checking account, check numbers 7074 - 7112, payment of direct deposit numbers DD 1508 - DD 1531, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank account, claim number 21944 in the sum of \$172,012.37, and claim number 21945 in the sum of \$128,373.63, which were transfers from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408. Upon a motion duly made by Robert Uchita, seconded by Craig Smith, and unanimously carried, the Union Bank

checking account, check numbers 7074 - 7112, payment of direct deposit numbers DD 1508- DD 1531, the electronic fund transfers (EFTPS) for payment of Social Security, Medicare and Federal Tax Payments to the IRS, the electronic debit payments from the District's Union Bank checking account, and the transfer from the District's Tulare County Fund #778 to the District's Union Bank account number ending in 4408, by claim number 21944 in the sum of \$172,012.37, and claim number 21945 in the sum of \$128,373.63, were approved.

Convene to Closed Session at 1:50 p.m.

Agenda Item No. 6: Conference with Labor Negotiators (Government Code section 54957.6)
Unrepresented Employee: Operations Director

Reconvene to Open Session at 2:14 p.m.

Agenda Item No. 7: Discussion, Consideration and Potential Action to Approve Operations Director Salary Schedule, effective February 1, 2023.

The board reviewed the revised salary schedule for the position of Operations Director, as presented. After some discussion, upon a motion duly made by Tony Nunes, seconded by Stan Creelman, and unanimously carried, the board approved and authorized the amendment of the Operations Director Salary Schedule, as presented, effective as of February 1, 2023.

Agenda Item No. 8: Discussion, Decision and Potential Action to Approve Changing Dental, Vision & Life Insurance.

Michelle discussed with the board her recommendation to the board that the District change brokers of record and providers for the District's Dental, Vision and Life insurance policies. Michelle explained that the change would result in a modest increase in premium, but provide much richer benefits for the employees. Upon a motion duly made by Tony Nunes, seconded by Craig Smith, and unanimously carried, the board authorized the change in broker of record and insurance carrier for the District's Dental, Vision and Life insurance coverage and authorized the general manager to execute all documents necessary to effectuate the change in broker of record and insurance carrier as presented.

Agenda Item No. 9: Discussion, Decision and Action to Approve Purchase of Trailer.

Michelle reviewed with the board the District's need for an open trailer to allow the transport and movement of District vehicles and equipment. Michelle advised the board that the District previously owned an open trailer, but it was stolen. The stolen trailer has not been replaced. The board was presented with a few quotes. After some discussion, the board directed the District staff to seek revised quotes on trailers and to ensure that the trailer was equipped with brakes and removable side rails.

Agenda Item No. 10: 2022 Annual Report on District Revenue and Operational Expenditures.
Michelle reviewed the District's 2022 Annual Report on District Revenue and Operational

Expenditures with the board. After some discussion and questions from the board, upon a motion duly made by Robert Uchita, seconded by Charles Mayer, and unanimously carried, the board approved the 2022 Annual Report on District Revenue and Operational Expenditures, as presented.

Agenda Item No. 11: Manger's Report

- a. US Bank Qrt 4 Rebate - Michelle advised the board that the District received a rebate of \$301.00 for the fourth quarter based upon use of the US Bank credit card.
- b. Annual Financial Disclosure Statement - Form 700 - Michelle reminded the board members of their need to complete there annual Form 700 for 2023.
- c. 2023 Season - Michelle advised the board that the District is ready and staffed for the 2023 mosquito season.

Agenda Item No. 12: Meeting Adjourned.

There being no further business before the board, upon a motion duly made by Charles Mayer, seconded by Stan Creelman, and unanimously carried, the meeting was adjourned at 2:49 p.m.

SECRETARY